

## Consumer Confidence Report (CCR) Certification Form

(To be submitted by October 1, 2017 with documentation supporting evidence of direct delivery by July 1, 2017)

Water System Name: \_\_\_\_\_

The system representative named below hereby certifies that its Consumer Confidence Report was distributed on \_\_\_\_/\_\_\_\_/2017 to customers and appropriate notices of availability have been given. Further, the system certifies that the information contained in the report is correct and consistent with compliance monitoring data submitted to the Rhode Island Department of Health.

Certified by:      Name: \_\_\_\_\_  
                         Signature: \_\_\_\_\_  
                         Title: \_\_\_\_\_  
                         Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

**To summarize CCR delivery methods and good-faith efforts taken, complete the checklist below by indicating each method used and provide supporting documentation where applicable.**

- ☒ CCR was distributed by mail or other approved direct delivery methods. Specify other methods used and provide supporting documentation. Check off and complete the next option, in addition to this one, if a direct "one-click" URL link was issued by mail: \_\_\_\_\_
- ☐ Notified customers of a "one-click" URL web address that links directly to an electronic copy of the CCR. The on-line address is: \_\_\_\_\_ ☐ Provide sample of notification
- ☒ "Good faith" efforts were used to reach non-bill paying consumers. Those efforts enclosed the following methods:
- ☐ Posting the CCR on the Internet at www. \_\_\_\_\_
  - ☐ Mailing the CCR to non-bill paying postal patrons within the service area (attach list of zip codes used)
  - ☐ Advertised the availability of the CCR in news media (attach copy of press release)
  - ☐ Publication of the CCR in a local newspaper of general circulation (attach a copy of the published notice, including name of newspaper and date published)
  - ☐ Posted the CCR in public places (attach a list of locations)
  - ☐ Delivery to community organizations (attach a list of organizations)
  - ☐ Other (attach a list and examples of other methods used if applicable)
- ☐ *For systems serving at least 100,000 persons:* The CCR is posted on a publicly-accessible internet site.
- ☐ Recommended delivery to large volume, single-billed customers serving several persons, instructions to disseminate the CCR or the URL link to the CCR, to all non-bill paying consumers by public postings or direct delivery. (attach a list of delivery locations)
- ☐ *For Public Water Systems regulated by the R.I. Public Utilities Commission (PUC):* Delivered the CCR to the PUC
- ☐ Describe the procedures used for regularly managing the email database(s) to ensure correct emails are being used for electronic delivery. Include electronic delivery "opt-in" or "opt-out" methods used.
- ☐ *Communities with a large non-English speaking populations:* Provide a CCR that contains information in the appropriate language(s). Attach examples if applicable. For additional guidance see <http://water.epa.gov/lawsregs/rulesregs/sdwa/ccr/upload/ccrreviewdraft2012.pdf>
- ☐ Submit this form, and all supporting documentation to Colin Millar, Rhode Island Department of Health, Center for Drinking Water Quality, 3 Capitol Hill, RM 209, Providence, RI 02908.